

**AIRPORT ADVISORY COMMISSION MINUTES
MONDAY – MAY 23, 2011
AIRPORT TERMINAL BUILDING**

The Muscatine Airport Advisory Commission meeting was called to order at 5:00 p.m. by Chairperson Page. Commission members present were Chairperson Jerry Page, Phil Fitzgerald, Bill Leddy and Jerald Cale. Also present was Steven Boka, Director of Community Development, and Carver Aero employee Janet Lewis. Council Member At-Large Scott Natvig was also present and was introduced as the replacement for Phil Fitzgerald. Phil has served two consecutive terms and is no longer eligible to serve on the Commission. Those in attendance thanked Phil for his years of service on the Airport Advisory Commission. Mike Woerly joined the meeting at 5:30 p.m. Commissioner Tooman was excused.

The next item on the agenda was the approval of the March 28, 2011 minutes. On a motion to approve by Commissioner Fitzgerald and seconded by Commissioner Leddy, the minutes were approved as submitted.

Boka provided the Commission with a project update by stating that the State Division of Aviation had contacted him concerning the CIP submittal and advised that there was an amendment needed to stipulate whether state or federal funds would be used for a couple of the projects. Boka explained that the state CIP would be amended after the status for a request of funds has been determined by the FAA. Boka stated that he has been in contact with the Muscatine County Sheriff and he is still planning to use prisoners to clear and grub the perimeter fence. Boka continued by stating that the use of the prisoners will save the city about \$22,000 to \$23,000. Boka stated that the Hangar Access Road Project is scheduled to begin in the very near future and should be pretty well completed by the June meeting of the Commission. Boka reminder the Commission that HNI has agreed to pay for the portion of the project that involves a parking area next to their hangar. Boka continued by stating that the funds saved through the HNI donation will be redirected and coupled with an approved increase in funding by the State Division of Aviation to allow the Access Road Project to be completed and extended to the Joint Readiness Center currently under construction. Boka informed the Commission that the agreement with the FBO has been modified to authorize their use of the former Bandag hangar since it has been vacated by the company. He informed the Commission that the agreement provides that the FBO may use of the hangar for their purposes but requires them to pay for all utility costs associated with its use, as well as the utility costs for the city owned hangar formerly occupied by HON as hangar No.1. The FBO is aware that it is the City's intent to make the hangars available for future corporate use as economic conditions improve. Boka stated that the airport lighting project award is being delayed until the city receives notice of funding approval from our congressional delegation. The project will likely be awarded by City Council during the June 16th meeting. Janet reported that the wildlife mitigation effort has not resulted in any gophers or badgers being trapped. Boka reported that (on April 26th) the city has visited by a wildlife mitigation specialist and the staff was trained in the use of various traps and snares. The state has "loaned" the city 10 snares, 6 GT100 gopher traps, and 4 MB630 badger traps. Trapping efforts will continue.

Commission Chair Page provided an update on the recently completed compass rose project.

Commissioner Fitzgerald moved to adjourn. Second by Commissioner Leddy. All present voted aye. Meeting adjourned.

Respectfully submitted,

Steven W. Boka, secretary
Director of Community Development